

**SIERRA MONTESSORI ACADEMY
BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

Any person who wishes to speak regarding an item on the agenda or on a subject within the District's jurisdiction during the public comment section of the agenda must first be recognized by the Board President. Individual speakers will be allowed two minutes to address the Board. The Board shall limit the total time for each agenda item to ten minutes.

Under state law, issues brought forth under "Public Comments" can have no action or discussion and will be referred to the District Superintendent for any necessary follow-up action.

Persons requiring disability-related modifications or accommodations to participate in the meeting should contact Sierra Montessori Academy at 530-268-9990 or Sierra Montessori Academy at phemminger@smak8.org. Persons wishing to request an item be added to the agenda of the next meeting must submit Sierra Montessori Academy at 530-268-9990 or Sierra Montessori Academy at phemminger@smak8.org

Copies of agendas are available on the Sierra Montessori Academy website at www.serriamontessori.org.

Date & Time: Wednesday March 6, 2019 4:00 p.m. – Open Session

Meeting Place: SMA 16229 Duggans Rd, Multi Purpose Room

A. CALL TO ORDER

The meeting shall be brought to order by the Board Chairperson _____

B. ROLL CALL

BOARD OF DIRECTORS

Took roll of members present:

Jodi Reavis, President:	Present	_____	Absent	_____
Duffy Ford, Vice President:	Present	_____	Absent	_____
Stuart Monahan, Secretary:	Present	_____	Absent	_____
Jason Bice, Member:	Present	_____	Absent	_____
Dann Craven, Member:	Present	_____	Absent	_____

C. APPROVAL OF AGENDA

Shall the Board approve the Agenda Items?

Motion by _____ Second by _____ Vote: _____ to approve

D. OPEN SESSION - PUBLIC COMMENT

This agenda item is included for the purpose of giving anyone in attendance the opportunity to comment on a non-agenda item with the Board of Trustees. There will be a two-minute time limit per person. The audience is not to applaud nor demonstrate disapproval for the comments made. The Trustees may respond asking for clarification only. No action may be taken at this meeting on any issue raised.

E. CLOSED SESSION – Public Employee Discipline/Dismissal/Release (Gov Code 54957)

F. PUBLIC SESSION

PUBLIC REPORT ON ACTION TAKEN IN CLOSED SESSION (includes the vote or abstention of every member present)

G. Business Managers Report

H. Director's Report

ACTION ITEMS

I. CONSIDERATION OF THE CONSENT AGENDA (ROLL CALL VOTE)

Action: Recommendation by the administration that the following consent agenda items regarding regular business items be approved. (Any item may be removed for further discussion and separate action following consideration of remaining agenda items.)

Public Comment _____

Items to be Removed _____

Board Discussion _____

- 1. Shall the Board approve following Consent Agenda item(s)?
 - A. February 20 General Meeting Minutes

Motion by ____ Second by ____ Roll Call Vote: ____ to approve

Roll Call Vote:

- Jodi Reavis, President: Aye ____ Nay ____
- Duffy Ford, Vice President: Aye ____ Nay ____
- Stuart Monahan, Secretary: Aye ____ Nay ____
- Jason Bice, Member: Aye ____ Nay ____
- Dann Craven, Member: Aye ____ Nay ____

- 2. Shall the Board approve following:

Approve Use of REAP Grant – purchase chrome books

(Motion by ____ Second by ____ Roll Call Vote: ____ to approve

Roll Call Vote:

- Jodi Reavis, President: Aye ____ Nay ____
- Duffy Ford, Vice President: Aye ____ Nay ____
- Stuart Monahan, Secretary: Aye ____ Nay ____
- Jason Bice, Member: Aye ____ Nay ____
- Dann Craven, Member: Aye ____ Nay ____

- 3. Shall the Board approve following:

Approval - Form J-13A – Request for Allowance of Attendance Because of Emergency Condition

Motion by ____ Second by ____ Roll Call Vote: ____ to approve

Roll Call Vote:

- Jodi Reavis, President: Aye ____ Nay ____

Duffy Ford, Vice President: Aye ___ Nay ___
Stuart Monahan, Secretary: Aye ___ Nay ___
Jason Bice, Member: Aye ___ Nay ___
Dann Craven, Member: Aye ___ Nay ___

K. DISCUSSION

1) Discussion of LCAP

Motion by ___ Second by ___ Vote: ___

L. ADJOURNMENT

Shall the Board adjourn the meeting at ___ p.m.?

Motion by ___ Second by ___ Vote: ___ to approve

Board Training Immediately following

Next Board Meeting will be held on Wednesday March 20, 2018 at 4pm

View Award Details

Payee DUNS	794548987	Award No.	S358A180877	Institution	SIERRA MONTESSORI SCHOOL
ReferenceName		Award Status	Open	Last Date to Draw Funds	12/30/2019
Completed Payments	\$0.00	Pending Payments	\$0.00	Performance Period	07/01/2018 to 09/30/2019
Pending Refunds	\$0.00				

Transaction History

Total: 1

<u>Transaction Date</u>	<u>Authorization</u>	<u>Drawdowns</u>	<u>Refunds</u>	<u>Adjustments</u>	<u>Returns</u>
08/16/2018	\$24,610.00	\$0.00	\$0.00	\$0.00	\$0.00

Total: 1

STAPLES

Business Advantage[®]

Technology Solutions

Quote

CUSTOMER INFORMATION		STAPLES TECHNOLOGY SOLUTIONS	
Company Name:	Sierra Montessori Academy	Quote Date:	February 28, 2019
Contact Name:	Pam Hemminger	Quote Expiration:	15 days
Contact Phone:	(530) 268-9990	Reference:	5111303
Contact Email:	phemminger@smak8.org	Sales Rep Name:	Steven Batwin
Account #	10198932	Sales Rep Phone:	407-475-4887
Ship-to ID:		Sales Rep Email:	steven.batwin@staples.com

QTY	Part No.	Product Description	Unit Price	Extended Price
74	80US0002US	Lenovo N42-20 Chromebook - 14" - Celeron N3060 - 4 GB RAM - 32 GB SSD	\$216.38	\$16,012.12
Licensing and Services				
	Part No.	Product Description	Unit Price	Extended Price
74	5WS0H71479	Lenovo Depot Repair - extended service agreement - 3 years	\$31.53	\$2,333.22
74	CROSSWDISEDU	Google Chrome OS Management Console - license - 1 license	\$23.75	\$1,757.50

Subtotal:	\$20,102.84
Sales Tax:	\$1,507.71
Total:	\$21,610.55

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*Tax and freight charges are additional when applicable

**REQUEST FOR ALLOWANCE OF ATTENDANCE
BECAUSE OF EMERGENCY CONDITIONS
Form J-13A (Rev. 01-05)**

School District (or Charter School) Name: Sierra Montessori Academy

School District (or Charter School) Address: 16229 Duggans Rd Grass Valley, CA
95949

County-District Code: 29 10298

County Name Nevada County:

This form replaces the Form J-13A (Rev. 4-90) and should be used to obtain approval of attendance and instructional time credit under one or more of the following conditions:

- When one or more schools were closed because of conditions described in *Education Code Section 41422*
- When one or more schools were kept open but experienced a material decrease in attendance because of conditions described in *Education Code Section 46392*
- When attendance records have been lost or destroyed as described in *Education Code Section 46391*

Approved credit for instructional time may be used in conjunction with regular instructional days to satisfy the requirements of *Education Code Section 37202* (equal length of instructional time among schools within a district).

A separate form should be submitted for each emergency event, but credit may be requested for more than one school and under one or more of the foregoing conditions on the same form. Each separate form must include the affidavit of the governing board members and the county superintendent before it can be approved by the State Superintendent of Public Instruction.

The original form (with the board members' affidavit) and two copies should be filed with the county superintendent of schools. If the county superintendent approves the request, he or she should execute the affidavit certifying that approval and forward all pages of the original and one copy of the form to:

Office of Principal Apportionment and Special Education
School Fiscal Services Division
California Department of Education
1430 N Street, Suite 3800
Sacramento, CA 95814

This form consists of five preprinted pages. Pages 1 and 5 (5C for charter schools) must accompany all submissions. Page 4 (Lost or Destroyed Attendance Records) will not need to be submitted by most

districts. Multiple copies of Pages 2 and/or 3 may have to be submitted when claims are made on a school-by-school basis.

California Department of Education

Form J-13A

SCHOOL CLOSURE

Nature of Emergency (describe):

Snow day – District wide

Name of School(s):

(if request covers all schools, write "all schools")

All schools

Sierra Montessori Academy

School Code(s): 0114975-0947

We request that apportionments be maintained and instructional time credited for the above named school(s) without regard to the fact that the school(s) were closed on (dates):
02/05/2019

because of the described emergency. Approval of this request authorizes the local educational agency to disregard these days in the computation of average daily attendance (ADA) (per Section 41422) and obtain credit for instructional time for the days and the instructional minutes that would have been regularly offered on those days pursuant to *Education Code* Section 46200, et seq.

If the school closure resulted from a power outage or impassable roads caused by inclement weather, state the number of school closure days for the same conditions in each of the last five years:

MATERIAL DECREASE

Nature of Emergency (describe):

Snow Day

Name of School:

(if request covers all schools, write "all schools")

School Code(s): 0114975-0947

We request the substitution of estimated days of attendance for actual days of attendance in accordance with the provisions of Section 46392. Approval of this request will authorize use of the estimated days of attendance in the computation of apportionments for the foregoing school(s) for (dates) February 21, 2019 during which school attendance was materially decreased because of the described emergency.

Estimated attendance for each day (October or May ADA): Oct 2018= 142.91 ___ students per day. Estimated daily attendance multiplied by number of days of material decrease, yields 1 days of attendance requested.

State method of determining estimated daily attendance (October or May ADA):

ADA for school month beginning on October 1, 2018__ and ending on October 31, 2018__.

Actual apportionable attendance for days of material decrease:

Site Sierra Montessori Academy Date 02/21/2019 Actual Attendance 0

LOST OR DESTROYED ATTENDANCE RECORDS

We request the use of estimated attendance in lieu of attendance that cannot be verified because of the loss or destruction of attendance records. This request is made in accordance with Section 46391. The entire period covered by the lost or destroyed records commences with _____, 2____, up to and including, _____, 2_____.

Describe circumstances and extent of records loss or destruction:

Describe how it is proposed to reconstruct attendance records or estimate attendance in the absence of records:

AFFIDAVIT OF GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the _____ school district, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Printed Names

Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this ____ day of ____.

Signature, Title _____

of Nevada County _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title : _____

Phone: _____ Fax : _____ E-mail: _____

AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools _____

Date: _____

Subscribed and sworn (or affirmed) before me, this ____ day of _____, 2____.

Signature, Title _____

of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____

Phone: _____ Fax : _____ E-mail: _____

AFFIDAVIT OF CHARTER SCHOOL GOVERNING BOARD MEMBERS

We, members constituting a majority of the governing board of the Sierra Montessori Acadmey charter school, hereby swear (or affirm) that the foregoing statements are true and are based on official district records.

Jodi Reavis

Stuart Monahan

Jason Bice

Duffy Ford

Dann Craven

Printed Names

Signatures

At least a majority of the members of the governing board shall execute this affidavit.

Subscribed and sworn (or affirmed) before me, this 6 day of March, 2019.

Signature, Title _____

of Nevada County County, California

Contact/Individual responsible for preparing this form:

Name: Pamela Hemminger Title: Business Manager

Phone: 530-268-9990 Fax : 530-268-0613 E-mail: phemminger@smak8.org

Approval by Superintendent of Authorized Local Educational Agency (LEA)

Signature, Title _____

of _____ (LEA).

AFFIDAVIT OF COUNTY SUPERINTENDENT OF SCHOOLS

The information and statements contained in the foregoing request are true and correct to the best of my knowledge and belief.

Signature, County Superintendent of Schools _____

Date: _____

Subscribed and sworn (or affirmed) before me, this _____ day of _____, 2_____.

Signature, Title _____

of _____ County, California

Contact/Individual responsible for preparing this form:

Name: _____ Title: _____

Phone: _____ Fax : _____ E-mail: _____